

Application Deadline: Monday 9 October

Broadway Gallery Winter Craft Fair 2023

Broadway Gallery
Saturday 25 November 2023, 12pm-7pm

We are excited to announce the return of the Broadway Gallery Winter Craft Fair this year at Broadway Gallery, taking place on Saturday 25 November 2023. Held across the Broadway Gallery our craft fair will have over 20 stalls, showcasing a fantastic range of different specialisms including textiles, print, jewellery, ceramics, homeware, stationery and more.

Application requirements:

We are looking for independent designers, makers and small businesses across a broad selection of disciplines with a focus on quality and original design.

Stall costs £30.00 (plus VAT)

All stalls are provided with a trestle table approx. 180 cm x 75 cm, a white tablecloth and a chair (more chairs available if required).

Set up will be between 10-11.30am on Saturday 25 November 2023. Take down will be between 7.30-9pm on Saturday 25 November 2023.

Included in the costs:

- Trestle table approx 180 x 75 cm, tablecloth and one chair
- Marketing via social media to our combined reach of 7000+
- Mailout to our mailing list and listing on the Broadway Gallery's website
- Printed flyers and posters

To Apply:

To apply please complete the applicant form below and return it, with 5 images of your products and list of products to broadwaygallery@lethworth.com. The application deadline is midnight on Monday 9 October 2023.

Please read the terms and conditions. All applicants will be informed of the outcome of their application within a week of the application deadline date.

Applications will be carefully selected on the quality of their submission. We aim to bring a variety of fields, price points and makers to our audiences. Due to the number of applications that we receive, we are unable to accept them all and give direct feedback to each individual entry.

For any questions about our Winter Craft Fair at Broadway Gallery please contact the team at broadwaygallery@lethworth.com

We look forward to hearing from you!

Terms and Conditions

1. Makers are responsible for their own stall and work.
2. Stallholders cannot sublet their stand to a third party
3. Stallholders cannot share their stand
4. The stallholder must keep their stand open and staffed throughout the duration of the fair.
5. Stallholders must not block any fire escapes, thoroughfares or encroach on other stalls.
6. Stallholders must comply with health and safety regulations of the Broadway Gallery.
7. Broadway Gallery accepts no responsibility for any loss, damage or injury to persons property during the event unless caused by the negligence of the Broadway Gallery.
8. All payments for the stall will need to be paid by the date emailed to you on the confirmation letter. Failure to meet the deadline may result in the stall be reallocated.
9. Broadway Gallery reserves the right to cancel or change the event if it is prevented by reason of force majeure or own judgement not to be able to proceed safely
10. Broadway Gallery takes no liability for loss of earnings if we close / cancel the event
11. Broadway Gallery reserves the right to photograph exhibitor's stands and exhibitors for promotional purpose

Stallholder Cancellation Policy

1. Broadway Gallery shall be able to cancel or change the event if it prevented by reason of force majeure or own judgement not to be able to proceed safely.
2. Broadway Gallery takes no liability for loss of earnings if we close or cancel the event.
3. If the Broadway Gallery cancels the event stallholders will receive a full refund for the stall.
4. If the stallholder cancels the event with over 4 weeks' notice we can issue a full refund for the stall.
5. If the stallholder cancels the event within 4 weeks' notice we cannot offer a full refunded unless a replacement is found. We will try to find a replacement but cannot guarantee this.

Broadway Gallery Winters Makers Fair: Expression of Interest Form

Contact Name:	
Business Name:	
Business Address:	
Business social media:	
Website:	
Nature of Business:	

Do you require Wi-Fi:	Yes / No
Are you equipped to take card payments:	Yes / No
Do you own Public Liability insurance:	Yes / No

I have read and agreed the terms

Signature:

Name: Date:

Please return this form along with a list of your proposed products, pricelist and images of you work to broadwaygallery@letchworth.com